

**Organization:** Spellbound Leo Burnett

**Designation:** Assistant Manager

**Department:** Business Development

**Vacancy:** 01

**Remuneration:** Negotiable

### Job Description:

- Program design for TV/Digital Shows
- Generate Sales idea for different TV Shows
- Account Reconciliation
- Suggesting ideas for business development to Clients
- Regularly communicating with Clients to maintain relationship
- Track Potential Clients
- Ensuring timely delivery of the requirements for clients

### Requirements:

- Graduate from any reputed University (Preferably with Marketing or Media Communications Major)
- At least 2 years' experience in Production for TV Channels
- Individuals with YouTube Play button will get priority
- Need to hold nerve under pressure
- We are looking for someone who can handle multiple priorities together
- Needs to be Result and Target oriented
- Excellent Timeliness

If you think you are the one we are looking for, forward your Resume to: [hr@spellboundbd.com](mailto:hr@spellboundbd.com)

Please mention "Applying for Assistant Manager – Business Development" in the subject line of your mail.

**GOOD LUCK**