



Office Memo

Ref: SUB/REG-HO 2209/05 01

Date: September 05, 2022

Subject: NO change in weekly Holidays and Office Timings

Ref. A .Ministry of Education memo No. 37.00.0000.061.99.106.17.491, dated 23 August 2022 (On fuel and electricity saving)
B. Minutes of the Meeting of Acting Vice-Chancellor with Deans and Chairs of Depts. dated September 04, 2022

With reference to the above, Stamford University Bangladesh has deliberated upon the issue in the Deans and Chairmen's meeting headed by the Acting Vice-Chancellor on August 24, 2022 and subsequently on September 04, 2022. The meeting came to a conclusion that with the existing availability of class spaces and credit hour requirements of a program there remained no way to make any deviation in the existing schedule.

In view of the above, the authority has **decided to run the programs as per the existing time frame and schedule.**

However, to the spirit of the Government instruction and our own benefit all concerned are requested to **observe utmost economy in consumption of energy and electricity in the campus.**

Muhammad Abdul Matin
Registrar

Distribution:

1. Chair, BOT
2. All members of BOT
3. Vice-Chancellor (Acting)
4. Treasurer
5. All Deans and Chairs of Depts.
6. All HODs
7. Display in the Notice Boards
8. Display in our website Notice wall

